# Starting a Business in Nevada

# **Step-by-Step Registration Process for New Business**

## 1. Register a "Fictitious Firm Name"

Sole proprietorships and legal business entities, such as corporations, that work under a different name should file a Certificate of Business Fictitious Firm name with the Clark County clerk's office. This certificate registers that a business is operating under a particular name, but does not guarantee that the name is unique or reserve exclusive rights to the use of the name. Some state agencies, such as the Nevada Secretary of State and the Nevada Board of Contractors, do require a unique name and will reject a filing for a name that is too close to one already registered with them.

#### 2. Obtain free EIN number from Internal Revenue Service

EIN (Employer Identification Number), is also known as Federal Tax Identification number. Get it for free from the IRS. <a href="http://irs.gov/">http://irs.gov/</a>

### 3. Nevada State business license - Nevada Secretary of State

Businesses are required to obtain a Nevada License through the State of Nevada prior to obtaining a local business license. You will be required to list your NV License Number on your local license application. State licenses can be completed online at the Nevada Secretary of State's Office. Business that are exempt from obtaining a state business license must still file for Notice of Exemption through the Nevada Secretary of State's Office. http://nvsos.gov/

#### 4. Visit Nevada Department of Taxation

Prior to starting a business, visit the Nevada Department of Taxation to learn about state tax information specific to your business; learn about sales-tax, use-tax, other tax liabilities, filing process, audit process, recent updates and more. If your business involves sales, obtain a Nevada Tax ID (NV Tax ID). A copy of your receipt will be required by the local business license office. <a href="http://tax.state.nv.us/">http://tax.state.nv.us/</a>

# 5. Regulatory and local business license(s)

Determine your business jurisdiction prior to obtaining license(s). http://gisgate.co.clark.nv.us/ziploc

**Regulatory License:** Depending on the nature of a business, a regulatory license (Liquor, Gaming, other) may be required prior to obtaining a local business license. Local business license offices or the State of Nevada issue and govern regulatory licenses. Visit your local business licensing office or check online to inquire if your business requires any regulatory licenses or permits or if there are specific land use or zoning requirements for your business.

**Local Business License:** Your local business jurisdiction office issues local business license(s). If conducting business or trade in more than one jurisdiction then it may be necessary to obtain a license from additional applicable jurisdictions.

<u>City of Las Vegas</u> Jurisdiction Licensing <u>City of North Las Vegas</u> Jurisdiction Licensing <u>City of Henderson</u> Jurisdiction Licensing <u>Clark County</u> Jurisdiction Licensing