## **GOOGLE TIPS**

Google has launched a new website, **Google Tips** which aims to make the life of customers easy. As its name suggests, the site offers examples of tricks and other tips which let you make more use of Google services.

Google Tips can be found at: <a href="https://www.google.com/get/googletips/">https://www.google.com/get/googletips/</a>

The 13 services whose tips are being offered are, Android, Chrome, Gmail, Google+, Calendar, Docs, Drive, Keep, Maps, News, Play, Search and YouTube. These tips are scattered in the form of cards, the exact way things are jotted and interacted on Google Now. If you liked a trick, you can then share it with others over several social networks and emails.

For instance, some of the tips shared under the Gmail section guide you on how to "unsend" an email, and how to make your Chrome browser notify you when you receive a new email. Similarly, on Chrome page, you are taught how to resume your work regardless of the platform you are using.

You can also set your smartphone to tell you about the whereabouts of your flight, outside weather, traffic information, and the hotspots for internet nearby your location. The Calendar section tells you how to make two people's calendar work in harmony.

The site is filled with really handy tips which can make your life easier and fun. The user interface of the website is pretty neat as well. You can learn all these tricks in a matter of a few flips of cards, literally.

## **How it works:**

Find a card you like and "flip" it over to learn more. You can share your favorites with friends and even suggest tips for us to add. Google will keep adding new cards, so come back to the website often to check out what's new.

Once you are signed into your Google account, you are all set to go.

## Cards can be selected in 5 categories:

ΑII

On the go

At home

At the office

By Product

Android

Chrome

Gmail

Google+

Calendar

Docs

Drive

Keep

Maps

News

Play

Search

You Tube